

Minutes of the  
Second Meeting of  
The Administration Career Board  
23 January 1956

1. Those present were:

Col. L. K. White  
Mr. H. Gates Lloyd  
Mr. [REDACTED] Chairman  
Dr. [REDACTED]  
Mr. [REDACTED]  
Gen. [REDACTED]  
Mr. [REDACTED]  
Gen. [REDACTED]  
Mr. [REDACTED]  
Mr. [REDACTED]  
Mr. [REDACTED]  
Dr. John R. Tietjen  
Mr. [REDACTED]  
Mr. [REDACTED]  
Mr. [REDACTED] Executive Secretary

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2. The minutes of the 27 December 1955 meeting of the new Administration Career Board were approved as presented.

3. Col. White explained to the Board the necessity for determining as quickly and effectively as possible certain criteria to be used in ranking for promotion those within the Administration Career Service. The Chairman presented in some detail suggested standards for achieving this ranking. Discussion followed, during which several changes were proposed. The Board recommended that the suggested criteria, with these changes, be submitted to the members for further study before the next Board meeting.

4. Col. White also presented to the Board a brief outline of several proposed changes of personnel and positions within the Administration Career Service. After some discussion of the principles and procedures involved, it was agreed that the basic paper treating of these proposed changes should be reproduced and submitted to the Board members. Following further study it will be discussed at the next Board meeting.

5. The promotions introduced at the 27 December 1955 Board meeting were again presented. Col. White stated that he would handle personally the actions involving Mr. [REDACTED]

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He requested that the proposed promotions for Col. [REDACTED] Mr. [REDACTED] be deferred to the next Board meeting. This will provide opportunity for them, as individuals recommended for retention in the proposed reconstituted Administration Career Service, to be ranked for promotion in comparison with the other administrative personnel.

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6. The Secretary presented the request for extension of tour of duty for Mr. [REDACTED]. The Board recommended that this request be returned to EE Division. If the Division can insure that the subject will be returned to Headquarters within twelve months of the termination of his regular tour of duty, the Board will recommend approval of the request for extension.

7. The meeting adjourned at 1725.

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Executive Secretary  
Administration Career Board

The above recommendations and conclusions of the Administration Career Board are approved.

[REDACTED]

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L. K. WHITE  
Deputy Director  
(Support)

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